

<< FINAL APPROVED >>

## ADVISORY BOARD ON ACUPUNCTURE

The Advisory Board on Acupuncture met on Wednesday, January 31, 2018, at 10:00 a.m. at the Department of Health Professions at 9960 Mayland Drive, Henrico, VA 23233.

**MEMBERS PRESENT:** Lynn Almloff, L. Ac., Chair  
Janet L. Borges, L.Ac., Vice-Chair  
Sharon Crowell, L.Ac.  
Leslie Rubio, Citizen Member

**MEMBERS ABSENT:** Chheany Ung, M.D.

**STAFF PRESENT:** William L. Harp, M.D., Executive Director  
Alan Heaberlin, Deputy Executive Director, Licensing  
Elaine Yeatts, DHP Senior Policy Analyst  
Beulah Baptist Archer, Licensing Specialist  
Colanthia Opher Morton, Operations Manager

**GUESTS PRESENT:** Kim Nguyen, Acupuncture Society of Virginia

### **CALL TO ORDER**

Lynn Almloff called the meeting to order.

### **EMERGENCY EGRESS PROCEDURES**

Alan Heaberlin announced the Emergency Egress Procedures.

**ROLL CALL** - The roll was called, and a quorum was declared.

### **APPROVAL OF THE AMENDED MINUTES FROM May 30, 2017.**

Lynn Almloff moved to approve the minutes. The motion was seconded and carried.

### **ADOPTION OF AGENDA**

Sharon Crowell moved to adopt the agenda. The motion was seconded and carried.

## **PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

## **NEW BUSINESS**

### **1. Legislative Update**

Mrs. Yeatts provided a legislative update from the 2018 Session of the General Assembly. No action was required.

### **2. Election of Officers**

Janet Borges nominated Lynn Almloff to remain Chair. The nomination was seconded and carried.

Lynn Almloff nominated Janet Borges to remain Vice-Chair. The nomination was seconded and carried.

## **ANNOUNCEMENTS –Alan Heaberlin**

Mr. Heaberlin provided licensing statistics, stating that there are 511 Active Licensed Acupuncturists and 9 Inactive Acupuncturists.

Mr. Heaberlin also informed the Advisory Board of the change in the application process regarding FORM B employment verifications and the National Practitioner Data Bank.

## **NEXT SCHEDULED MEETING:**

June 6, 2018 at 10:00 a.m.

## **ADJOURNMENT**

Lynn Almloff adjourned the meeting.

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Lynn Almloff, L.Ac., Chair

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William L. Harp, M.D., Executive Director

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Beulah Baptist Archer, Licensing Specialist